

# **ACCOMMODATION FORM**

Please complete this form and send it to the Organizing Secretariat ADB Eventi&Congressi (e-mail info@adbcongressi.it) within November 12, 2022

#### STARHOTELS TUSCANY

Address: Via di Novoli, 59 - 50127 Florence Italy

Double room single use € 150,00 Double room € 160,00

DATE OF ARRIVAL

DATE OF DEPARTURE

TOTAL N. OF NIGHTS

TOTAL N. OF ROOMS

#### **HOTEL RATES**

Rates do not include local city tax, which will be charged directly in the hotel.

All requests will be managed on a first come first served

Hotel accommodation must be requested within November 11, 2022: after this date the Organizing Secretariat will be unable to guarantee room availability, although every effort will be made to meet delegates' requirements.

Please note that hotel accommodation will not be effective until payment of the whole stay  $+ \in 15,00$  per room as processing fee has been received by the Organizing Secretariat.

### HOTEL ACCOMMODATION CANCELLATION AND REFUND POLICY

Cancellations should be notified in writing to the Organizing Secretariat. Refunds for cancellations will be granted according to the following deadlines:

- Cancellations made before September 1, 2022: 100% refund (minus 20% administration fee)
- Cancellations made after September 11, 2022: no refund

## **INVOICING DETAILS**

NAME

SURNAME	
COMPANY (if any)	
FULL ADDRESS	
VAT NUMBER / FISCAL CODE (if any)	
SDI Code / pec e-mail:	
PAYMENT PAYMENT BALANCE:	
Hotel accommodation:	€
Processing fee (€ 15,00 per room):	€
Social Dinner:	€
Total:	€
Payment can be made by:	
Bank transfor to:	

Bank transfer to:

ADB Eventi&Congressi

UNICREDIT - AGENZIA UGO BASSI

IBAN: IT 10 O 02008 02435 000110019257

**BIC-SWIFT: UNCRITM1BA2** 

Bank transfers must be made in Euros, free of charges, clearly stating NAME and SURNAME of the delegate and "CAI 2022". Please send copy of the receipt of payment, together with hotel accommodation form, to the Organizing Secretariat by fax or e-mail.